

SCHOOL BUILDING FUND

Information required from a Parish seeking inclusion

1 PARISH DETAILS

- ☐ Name of Parish
- ☐ Parish contact person
- ☐ Postal and physical address

2 SCHOOL IDENTITY

- ☐ Proposed name of the school—e.g. Holy Trinity Dubbo School
- ☐ Location of the school—i.e. site map showing buildings and/or spaces in buildings to be used for the school's educational programs
- ☐ Description of each educational program to be offered—e.g. kids church, kids club, youth group, discipleship and faith formation courses, bible studies etc.
- ☐ Proposed age groups/year levels
- ☐ Expected student enrolments
- ☐ Evidence that the school will operate on an ongoing basis rather than as an occasional or informal educational activity

3 EVIDENCE THE ENTITY QUALIFIES AS A 'SCHOOL'

To assist the Trustees in determining that the entity meets the requirements of a 'school' under item 2.1.10 of the Income Tax Assessment Act 1997:

- ☐ Curriculum outline and proposed school calendar—for at least two terms
- ☐ Details of key teaching staff and their qualifications (or recruitment plan)
- ☐ Student enrolment—exemplar registration/permission forms

4 CHURCH PARISH OPERATION AND CONTROL

- ☐ Formal request that the Fund Committee of the Diocese of Bathurst School Building Fund pass a resolution determining the entity to be a School under clause 2.1 of the Rules of the Diocese of Bathurst School Building Fund Rules.
- ☐ School Charter—template provided
- ☐ Parish Council resolution supporting the establishment of the school, which lists at least 3 members of a school committee —template provided